

# CAMP JCC PARENT HANDBOOK



**JEWISH COMMUNITY CENTER OF YOUNGSTOWN**  
505 GYPSY LANE, YOUNGSTOWN, OH 44504 | 330.942.6568 | [jccyoungstown.org/camp](http://jccyoungstown.org/camp)





## OUR PHILOSOPHY

Camp JCC at the Jewish Community Center (JCC) of Youngstown strives to help each child grow as an individual and to become a positive influence and participant in our society. An integral part of our program is building a foundation for a positive identity of self. This is done through teaching respect for self and others, as diversity is a part of our society.

Camp JCC does not discriminate on the basis of race, ethnicity, religion, national or ethnic origin, gender or gender identity, disability, or sexual orientation.



## GOALS AND OUTCOMES

It is the purpose of Camp JCC to provide a warm and caring atmosphere throughout the summer for children in grades K through 8. We promote a child-centered environment where each camper is viewed as unique, important, and special.

Camp provides an opportunity for fun, and a place to repeat experiences, try new activities, develop new skills, and bond with old friends while creating new relationships in a safe and healthy atmosphere.

*Campers will leave their time at Camp JCC with:*

- Knowledge of Judaic values and concepts
- A sense of community
- A positive identity of self and society
- Confidence in new skills in various activity areas
- Further development of physical skills including swim ability
- A sense that the value of an activity is not on winning, but rather on cooperation, sportsmanship, and growing as an individual.



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**TIFFANY OLIVER**  
Camp Director



**ALISSA REICHARD**  
Assistant Camp Director

## CAMP JCC CONTACT INFORMATION

Call us at 330.942.6568  
between the hours  
of 8:00 a.m. to  
5:00 p.m. or email us  
any time at [camp@  
jewishyoungstown.org](mailto:camp@jewishyoungstown.org).



## GENERAL CAMP INFORMATION

<b>CAMP HOURS</b>	<b>Monday – Friday, 8:30 a.m. – 3:30 p.m.</b> (Extended Care Available)
<b>CAMP OFFICE HOURS</b>	<b>7:45 a.m. – 4:30 p.m.</b> If you have any questions regarding camp, you can contact the Camp Administration in the office at 330.942.6568 or email <a href="mailto:camp@jewishyoungstown.org">camp@jewishyoungstown.org</a> .
<b>SENIOR COUNSELORS</b>	Senior Counselors are 18 years of age or older; at least one Senior Counselor is present in each group.
<b>JUNIOR COUNSELORS</b>	Junior Counselors are at least 16 years of age and are always at least two years older than the campers in their group. There is not always a Junior Counselor present in a group.
<b>STAFF TO CHILD RATIOS</b>	Camp JCC follows the staff to child ratios set by the American Camp Association (ACA). These are as follows: <ul style="list-style-type: none"> <li>• For campers entering Kindergarten: 1:6</li> <li>• For campers entering grades 1–3: 1:8</li> <li>• For campers entering grades 4–8: 1:10</li> </ul>

## SAMPLE DAILY SCHEDULES

This daily schedule is subject to change. Changes may include activity times, or the addition of field trips and/or visits to JCC’s Logan Campus.

### Sample Schedule 1

8:30 a.m.	Camper Drop-Off
9:00–9:15 a.m.	Flag and Songs
9:30–10:00 a.m.	Group Time
10:00–11:00 a.m.	Activity Rotation #1 (e.g. sports or games)
11:00 a.m.–12:00 p.m.	Activity Rotation #2 (e.g. cooking or music)
12:00–12:30 p.m.	Lunch Time
12:30–2:00 p.m.	Swim Lessons or Free Swim
2:00–3:00 p.m.	Activity Rotation #3 (e.g. arts & crafts)
3:15–3:30 p.m.	Popsicles and Camper of the Day
3:30 p.m.	Camper Pick-Up

### Sample Schedule 2

8:30 a.m.	Camper Drop-Off
9:00–9:15 a.m.	Flag and Songs
9:30–10:00 a.m.	Group Time
10:00–11:00 a.m.	Activity Rotation #1 (e.g. sports or games)
11:00 a.m.–12:30 p.m.	Swim Lessons or Free Swim
12:30–1:00 p.m.	Lunch Time
1:00–2:00 p.m.	Activity Rotation #2 (e.g. cooking or music)
2:00–3:00 p.m.	Activity Rotation #3 (e.g. arts & crafts)
3:15–3:30 p.m.	Popsicles and Camper of the Day
3:30 p.m.	Camper Pick-Up



## SUPERVISION OF CAMPERS

Camp JCC's largest responsibility is to ensure the health and safety of each camper entrusted in our care. Under no circumstances will a child be left unsupervised.

All Camp JCC staff are CPR/First Aid certified, and have received training in management of communicable diseases and recognition of child abuse/neglect. Staff undergo FBI/BCI background checks and drug screening. Camp JCC staff will also complete the Pre-Camp and Staff Orientation Training for Approved Child Day Camps.

## REGISTRATION PROCEDURES AND ENROLLMENT

All registration and payments for camp are done online. To register for camp, follow these steps:

STEP 1: Visit [jccyoungstown.org](http://jccyoungstown.org)

STEP 2: Click CAMP JCC on the JCC Homepage

STEP 3: Click REGISTER NOW/LOG-IN to begin the enrollment process

STEP 4: Complete the enrollment process by selecting your desired camp weeks and fill out the requested information in each step.

To complete registration, you must pay a \$75 registration fee that is applied to towards your camp fees, and either select the pay in full option or one of the automatic payment options allowing you to make monthly payments on the first of the month or the 15th of the month.

***A child is considered to be enrolled in camp only after:***

- Completion of registration in UltraCamp
- Completion of Agreement Information Form
- Camper and guardian have completed and turned in the Behavior Expectation Contract to the Camp Director prior to the camper's first day of camp
- Payment of registration fee and set up of payment plan

***If your camper is dropped off at camp and not registered for the week, you will be charged a \$35 late-registration fee.***

Any change to a camper's health information must be communicated to the office immediately and in writing so that the current information is always on file. Camper health information must be updated at least annually, so camper's forms must be updated prior to their first day of camp.



## LICENSING INFORMATION

The facility is licensed to operate by the Ohio Department of Job and Family Services. This license is posted in the Director's office for review. The toll-free number for licensing is 1.866.635.3748 and may be used to report a suspected violation of the licensing law or administrative rules. The licensing law and rules governing day camps are available for review at the facility upon request. The licensing compliance report for the current year is available in the office for your review.

## CHILD ABUSE REPORTING MANDATE

The administrator and each trained employee of the facility is required, under Section 2151.421 of the Ohio Revised Code (ORC), to report their suspicions of child abuse or child neglect to the Mahoning County Children's Services Bureau at 330.783.0411.

## OPEN DOOR POLICY

The custodial parent or guardian of a camper enrolled in Camp JCC is permitted unlimited access to the camp during its hours of operation for the purpose of evaluating the program or contacting their child. Upon entering the premises, the custodial parent or guardian shall notify the Director of his/her presence prior to interacting with any group of campers. Counselors want to be able to focus on your camper; therefore, parents or guardians are asked to make appointments when it is necessary to engage in any lengthy conversations. We also encourage you to call the Camp staff during camp hours to discuss any concerns.

Please feel free to bring concerns up when they occur. Staff fully realizes that you trust us with your campers and we want our relationship to be a good one.

**Opportunities for Involvement:** We encourage all families to attend our annual Camp JCC Open House, as well as our family picnic. There may also be opportunities to be involved as a chaperone for field trips or volunteer preparing for camp activities. Please contact the Camp JCC Director for more information about family involvement.





## BEHAVIOR MANAGEMENT POLICY & DISENROLLMENT

Guidelines for behavior at Camp JCC reflect our philosophy of providing a caring atmosphere for children in which they are encouraged in positive ways to be responsible for their own behavior. The staff will set limits and rules that children are able to understand and are appropriate to their level of development. All behavior guidelines will be fair, consistently applied, and will be reinforced regularly. There will be no physical punishment or verbal abuse by staff members. Time out or removal of privileges may be used in extreme cases. If there is a need for additional discipline, a meeting may be requested with the parents to work out a behavior plan. Camp JCC has a No Tolerance Policy for physical violence, profanity, or bullying. **All families and children will sign a Behavior Expectation Contract. This contract explains what falls under the No Tolerance Policy and outlines the course of discipline by Camp JCC should the policy be violated:**

- 1st offense, child will be immediately removed from their group and miss the remainder of the activity
- 2nd offense, child will be immediately removed from their group and sent home for the day (no refund will be given for time missed)
- 3rd offense, child will be suspended for the remainder of the week and reviewed for potential disenrollment from Camp JCC (no refund will be given for time missed)
  - If the Camp staff determines that a Zero Tolerance (social cruelty, violence, sexual harassment, or threat) violation has occurred, Camp JCC reserves the right to immediately consider the situation like a third offense and disenroll the camper from camp.

## INCLUSION STATEMENT

Camp JCC welcomes diversity in all forms. However, JCC staff members are not certified to work with campers with special needs. We will do our best to work with you and your camper should there be any accommodations your camper requires during the camp day. Should Camp JCC not be the right fit for your camper based on their specific needs and/or accommodations, we will evaluate whether or not we are able to provide your camper with the best summer experience possible.

## SAFETY PROCEDURES

All Camp JCC staff is responsible for the campers' safety at all times. Campers will be assigned to a group and supervised directly by a Senior Counselor for that group during all activities. No camper shall be left alone or unsupervised for any reason. Only approved camp staff will have supervision responsibilities for campers. All persons responsible for supervision of campers will have access to a cell phone or portable radio (walkie talkie) at all times. Campers are responsible for staying with their groups at all times. If a camper becomes separated from the group, the group will stop and stay where they are. The Director will be informed and a search will be initiated for the child. JCC senior staff will be notified and help in the search for the camper.

## SECURITY AND EMERGENCY PROCEDURES

*Transportation Procedures:* Camp JCC's enrollment forms include permission to secure emergency transportation for your child in the event of an illness or injury which requires emergency treatment. The emergency transportation service will determine the facility to which your child will be transported.

*Security:* The Jewish Community Center has security officers on campus during all normal business hours. This means that there is an off-duty police officer on security detail at all hours that Camp JCC is in

operation. In addition, a security officer spends each day outside with us during lunch, playground time, and pick up and drop off, as well as monitoring activities throughout the day alongside our staff to ensure the safety of our campers. This allows for immediate response should an emergency arise.

The JCC also maintains a robust camera system which provides one of the best forms of security for a school. Any unwanted visitor can be quickly identified and addressed.

Access to the JCC is limited to a single point of entry, helping to limit any unwanted visitors. With fewer ways to enter the JCC, persons are forced to pass through the main entrance of the campus. Here, security measures can quickly identify possible threats from any unwanted persons.

**Emergency Procedures:** Camp JCC has devised several procedures to follow in the event that an emergency would occur while a camper is in our care.

There are two levels of lockdown: shelter in place and a secure lockdown. If there is any type of civil unrest within the general vicinity the shelter in place will be implemented. In the unforeseen event of a dangerous intruder, a secure lockdown will be put in place until the threat has been dealt with and the all secure signal is given.

In the event of an emergency (fire, severe weather, etc.), staff will follow written instructions provided by the JCC. These instructions describe emergency evacuation routes and the procedures to be followed in order to assure that campers arrive at their designated spots and are all accounted for. Parents/guardians may be provided with these written instructions upon request. Should we need to evacuate the campus for any reason, parents and guardians will be contacted as soon as possible and notified of our location through text, robocall, and the Camp JCC app.

In the event of an emergency while outside all staff and children should immediately return to the safety of the building unless that would send them toward an area of danger, at which point egress to a safer area will be decided given the circumstances. Teachers and counselors are equipped with a portable radio in the event that security staff needs to be notified under exigent circumstances. Teachers and counselors will sound the alarm as well as ensure all children are accounted for.

In the event of a weather emergency, parents/guardians will be notified about any closures or changes to the schedule through text message and the Camp JCC mobile app.

**Reunification:** As a primary evacuation and reunification location, Heritage Manor Skilled Nursing & Rehabilitation is located within close proximity at 517 Gypsy Lane Youngstown, Ohio 44504 and will be considered first. The point of contact is Shane Baldwin at 330.746.1076 ext. 296 or 330.646.1615.

The secondary evacuation and reunification will be Northside Medical Center at 500 Gypsy Lane, Youngstown, Ohio 44504 (while the hospital is not currently operating there remains full time security on the premises). The point of contact is Steve Johnson and the contact numbers are 330.884.1000 or 330.647.9814.

*Should a camper sustain any injury or illness during camp, the procedures for care are outlined below.*

## **INJURY AND ILLNESS POLICIES & PROCEDURES**

Campers do not need to be immunized to attend our program. However, in the event of a disease outbreak we reserve the right to ask campers without an immunization against the disease to not attend.

All Camp JCC staff are CPR/First Aid certified, and have received training in management of communicable



diseases and recognition of child abuse/neglect.

**Minor Injury:** In the case of a minor accident/injury, staff will administer basic first aid and parents/guardians will receive a “Health-O-Gram” report upon pick up at the end of the day. If the injury is more serious, first aid will be administered and parents/guardians will be contacted immediately. Parents/guardians will be notified immediately via phone if a child receives a head injury, has an allergic reaction, or has the symptoms of a communicable disease.

**First Aid:** First aid will be administered to campers in the following situations. Parents will be notified of the following when the child is picked up from Camp, as long as they are non-emergent.

Bumps, bruises, cuts, and scrapes

- Eye irritation (not to last longer than 20 minutes)
- Dizziness (not to last longer than 20 minutes)
- Bit tongue/cheek/lip
- Insect bites/stings (with no allergic reaction)
- Nosebleeds (not to last longer than 20 minutes)
- Splinters
- Sunburn
- Stomach ache, headache, or earache (not to last longer than one hour)
- Other non-emergent injuries determined at the Camp JCC Director’s discretion

**Severe Injury:** In the event of a life threatening injury or illness, emergency medical services will be contacted, parents/guardians will be notified, and the Camp Director or Assistant Camp Director will accompany the camper to the hospital with all available health records. Staff may not transport campers in their vehicles. Only parents/guardians or EMS are permitted to transport campers in an emergency. A serious incident/injury report will be completed, and will be available within twenty-four hours after the incident occurs.

Parent contact will be made immediately via phone if a camper experiences one of the following. Emergency services may also be contacted if necessary.

- Persistent stomach ache, headache, or earache
- Persistent eye irritation
- Dizziness lasting longer than 20 minutes
- Allergic reactions
- Nosebleeds lasting longer than 20 minutes
- Difficulty breathing/choking
- Any injury to the head
- Displaying symptoms of a communicable disease
- Other injuries determined at the Camp JCC Director’s discretion

**Communicable Disease:** Camp JCC Leadership staff are trained to recognize and manage communicable diseases. Staff members will observe campers and be able to determine if a camper has any type of communicable illness.

***Any camper with the following symptoms will be immediately isolated and removed from their group. A parent or guardian will be called to pick up the child. No reimbursements will be made for days missed due to illness:***

- A temperature of 100 degrees F or higher
- Temperature of 100 degrees F or higher, in combination with any other signs of illness
- Severe coughing, causing the child to become red or blue in the face or to make a whooping sound
- Difficult or rapid breathing
- Yellowish skin or eyes
- Redness of the eye, obvious discharge, matted eyelashes, burning, itching (child may not return until discharge is gone or clear, and they have been seen by a physician)
- Diarrhea (two or more abnormally loose stools within a 24 hour period. This may be waived with a physician's documentation that a child is on antibiotics that may cause loose stools.)
- Untreated infected skin patches, unusual spots or rashes (child may not return until seen by a physician)
- Unusually dark urine and/or gray or white stool
- Stiff neck with an elevated temperature
- Evidence of untreated lice, scabies or other parasitic infestation
- Vomiting
- Sore throat or difficulty swallowing
- Other symptoms per the Camp JCC Director's discretion

***Campers may be re-admitted to Camp JCC in the following ways as determined by the Director:***

- The camper is symptom free for 24 hours
  - Camper has not had a fever of 100°F or higher for 24 hours WITHOUT fever-reducing medication
  - Camper has not had a loose stool for 24 hours
  - Camper has not had discharge from eye(s) within 24 hours
- If a camper is suspected of having a communicable disease, the Camp Director may require proof of a doctor's visit before a camper may return. This note should state the following:
  - The camper is free from any communicable disease
  - The date the camper was seen
  - Physician contact information for questions
  - Statement of diagnosis, if applicable

***Campers who are not well enough to resume all scheduled activities should be kept home.***

Camp JCC staff will follow the same health policies as the campers and will not report to work with any of the above symptoms.

## **MEDICATION POLICY**

Medication will only be administered if the following conditions are met:

- An ODJFS 01217 Request for Administration of Medication for Child Care is completed by the parent.
- Medication is in its original container with prescription label still attached or a copy of the prescription label is provided
- The label specifies the appropriate dosage based on the child's weight or age
- Medications are stored in a lockbox in the camp office or in the controlled possession of the person responsible for administering them

If a camper has any chronic illness (asthma, diabetes, etc.) or a modified diet, a Child Medical Physical Care Plan (ODJFS 01236) must be filled out by the parent/guardian explaining any procedures to follow.



If you want your camper to apply sunscreen, bug spray, or ointments, you must have the camper's full name on the bottle, in a sealed bag (also with their name on it).

We expect campers to come with sunscreen and bug spray already applied in the morning, and encourage that they bring it with them for use throughout the day, however, counselors will re-apply with approved sunscreen provided by Camp JCC as needed throughout the day.

Camp JCC does not have full time medical staff. We will do our best to work with you and your camper should there be any medications your camper requires during the camp day. Should Camp JCC not be the right fit for your camper based on their specific needs and/or accommodations, we will evaluate whether or not we are able to provide your camper with the best summer experience possible.

Campers do not need to be immunized to attend our program. However, in the event of a disease outbreak we will ask campers without an immunization against the disease to not attend.

## LUNCH AND FOOD REQUIREMENTS

**Meals:** Camp JCC provides lunches to campers for an additional fee paid at the time of registration. Campers **MUST** be pre-registered for hot lunches, or are expected to come to camp with a packed lunch. The JCC no longer maintains strict kosher guidelines throughout the facility. Families may now bring meat (with the exception of any pork or shellfish products). In addition, meat and dairy products may also be combined.

All packed lunches must be cold lunches meaning they will not need to be heated. Please remember to pack a drink for your child. Campers are not permitted to purchase snacks or drinks at the JCC vending machines. Food may **NOT** be shared with other campers due to potential food allergies. Refrigeration will not be provided so please pack cold packs, if you prefer, in order to help keep your child's lunch cold. Please have the child's name prominently visible on all lunch containers.

The JCC will keep a minimal food supply for children whose lunches are lost or have become inedible. In the event that a child does not have a lunch and the parent/guardian is not able to bring one in, the child's UltraCamp account will incur a \$15 fee with each occurrence.

**Camper's Birthday Treats:** If you would like to send treats for a camper's birthday, please notify the Camp JCC Office. Remember that the food **MUST** be

### LUNCH SCHEDULE

#### ODD WEEKS

Monday: Hot Dog, Veggies, Smiley Potatoes

Tuesday: Mac & Cheese, Roll, Veggies

Wednesday: Grilled Cheese, Tomato Soup, Fruit

Thursday: Chicken Nuggets, Green Beans, Roll, Fruit

Friday: Cocca's Pizza, Yogurt, Juice, Veggies

#### EVEN WEEKS

Monday: Corn Dog, Veggies, Smiley Potatoes

Tuesday: Pb&J Sandwich, Cheese Stick

Wednesday: French Toast Sticks, Turkey Sausage, Fruit

Thursday: Chicken Nuggets, Broccoli, Roll, Fruit

Friday: Cocca's Pizza, Yogurt, Juice, Veggies



store bought due to food allergies.

**Meals for Field Trips:** Unless the Camp Director has instructed otherwise, campers will be required to bring their lunch with them in a brown paper bag on field trip days. If a hot lunch was purchased for the week or that Friday, a sack lunch will be provided to your camper if you choose. The lunch usually includes a peanut butter and jelly sandwich, piece of fruit, cheese stick, and drink. This is in the interest of time as we want to make sure our campers get the most out of the few hours they have at each field trip location. Please do not send your camper on a field trip with a regular lunch box as we want to eliminate the chance of losing or leaving a lunch box behind. If we do permit lunch or food to be purchased, we will let you know ahead time. If they are allowed to purchase food, campers will be permitted to

order off menus at their own discretion. If you are actively concerned about what your child eats while away, please contact Camp staff to work out arrangements.

## FIELD TRIP SAFETY PROCEDURES

Please note that field trips are subject to change due to weather or venue changes.

All campers must be dropped off by the designated time for departure on field trip days. Buses will leave promptly to ensure our on-time arrival. If you are late and miss the bus, you may drive your camper to the field trip location or keep your camper home. If you bring your camper to the field trip location, you will then be responsible for notifying the Camp JCC staff that your child is at the location. If there is an admission fee you may need to pay these fees for yourself and your camper since all entrance fees for the group are paid either beforehand or upon arrival. This cost will not be reimbursed. If you choose to keep your camper at home, you will not be reimbursed for the missed day.

Occasionally a scheduled field trip must be rescheduled or changed due to weather or other incidents out of the control of Camp JCC. If this happens, we will have an alternate field trip arranged (e.g. Movie Day at a local movie theater) or a theme day at the JCC.

For scheduled late return field trips, we will return by approximately 5:00 p.m. Please consult Camp JCC's website for a list of field trips. The Camp Director will send an email prior to the week of any scheduled field trips with pertinent information regarding the trip.

All campers **MUST** wear their Camp JCC T-shirt on field trip days to make them easily identifiable as a JCC Camper. If your child should forget or lose their shirt, one will be provided. If you do not return the extra shirt you will be charged a \$10 fee.

***Each member of the Camp JCC staff will follow the field trip standards for licensed child care centers:***



- Carry a list of all camper names
- Carry Child Health and Enrollment Form and Medical Plan copies for all children and staff members who are on the field trip
- Carry a First Aid Kit
- Carry the JCC phone number: 330.746.3250
- Carry the address and phone number of the field trip destination
- Bring snacks and lunches, in a cooler if needed
- Staff should be enthusiastically involved in activities during field trip
- Children will NEVER BE LEFT UNATTENDED
- Each staff member will be assigned a specific number of children to watch on the field trip, not to exceed the age group ratio
- When leaving and arriving at a destination, staff must conduct a head count as well as additional headcounts through the day
- Staff will report any special needs or problems to the Camp JCC Director
- Staff will review the rules of appropriate and inappropriate behavior before leaving the JCC
- Staff will review safety rules including:
  - If a child is separated from the group, they are to immediately find an adult who works for the field trip location or a security/police officer and tell them they are separated from their group.
  - When campers go to the restroom, a counselor will remain outside the restroom the entire time. Campers will be instructed to yell for their counselor if anyone approaches them inappropriately while in the restroom.
  - Campers must remain seated at all times while the bus is in motion.
  - Campers must keep hands, feet, and personal belongings away from all windows on the bus.
  - Food and drink are prohibited on buses.
  - Personal items must be kept on campers' laps or seats while the bus is in motion.
- One staff member will be at the front of the group and one at the rear at all times.

All scheduled field trips are within 15 miles of a hospital with emergency services. In the event that a camper needs to be transported to a hospital, a Camp JCC staff member will stay with the child at all times.

In the event of a medical emergency away from the JCC Campus, 911 will be called from a Camp JCC staff member's cell phone and medical intervention will be requested. The camper's parent/guardian will also be notified of the situation via phone. All scheduled field trips are within 15 miles of a hospital with emergency services. In the event that a camper needs to be transported to a hospital, a Camp JCC staff member will stay with the child at all times.

## **ADD OR DROP FEES & CANCELLATIONS**

Camp fees are determined each year and are subject to change yearly. Sessions must be paid in full or you **MUST** be enrolled in an automatic payment plan before the first day of camp, including any specialty fees and AM/PM Care fees. If there is a missed payment or declined payment, your camper cannot attend camp until this payment is made. There will be no refunds given should your camper not be allowed to attend camp due to a missed or declined payment.

No refund for partial sessions will be given. You must sign up for the session dates as determined by Camp JCC. You cannot mix sessions, e.g. coming two days of one week and three days of a second.

If you should need to cancel, add, or change choices of a session, notice must be given to the Camp JCC staff by the Thursday of the week prior to the start of the session. No changes will be accepted after a session has begun. No refunds will be given for any session after this time.

If a camper is going to be absent for any reason, you are expected to notify the camp office. If a camper is absent for two days and no call is received, every attempt will be made to contact the parent/guardian to find out why the camper is absent. You are responsible for fees regardless of a camper's attendance.

If a camper is dismissed from Camp JCC due to a violation of the Behavior Expectation Contract, no refund will be given.

## SWIMMING

All campers should be prepared to swim each day of camp. Campers will swim nearly every day of camp, and we will let you know beforehand if your camper does not need to bring a bathing suit with them for any reason.

All campers will participate in swimming instruction and recreational swim. Campers will have time to change out of their play clothes and into their bathing suits before swim time. They will then change back into their play clothes after swim time has finished. Please provide a plastic bag for wet suits and towels.

The staff-child ratio will be maintained while children are participating in swimming or wading activities. A lifeguard will also be on duty at all times when children are in the water.





The pool safety rules will be strictly followed. The child's swimming abilities will be determined during their lesson time with the Water Safety Instructors (WSI) before a child is allowed to swim.

Once their swimming abilities are determined they will be given a red, yellow, green, or blue band that tells the staff, lifeguards, and campers what parts of the pool they are permitted to swim in. Red bands indicate the camper will remain in the shallow end, yellow bands indicate the camper can swim to the middle of the pool but not the deep end, and campers with green and blue bands can swim in any part of the pool. These colored bands will also indicate which instructional swim group your camper will be placed in.

**If your child is not swimming on a certain day, you must provide a written note with an explanation.**

If a note is not provided, your camper will be expected to swim. If a camper does not have a swimsuit, Camp JCC staff will attempt to contact their parent/guardian to see if they can bring a swimsuit. If they are not able to, your camper will sit in the bleachers in the pool area during swim time.

## WHAT TO WEAR

We encourage campers not to wear "good clothes" to camp. A simple outfit of shorts and a shirt is fine. Secure, closed-toe athletic shoes are required. Sandals, Crocs, and hard or black soled shoes are not allowed. In order to minimize loss, we do not encourage campers to leave extra clothes at camp. Remember to label all clothing and shoes, socks, towels, lunch boxes, etc. Camp JCC is NOT responsible for the loss of any personal items. Campers will store their belongings in the room designated for his/her group. Lost and Found items will be located in Akiva Academy. Items that are not picked up within two weeks will be donated to Goodwill.

## PERSONAL ITEMS POLICY

- No electronics or multimedia items are to be brought to camp. If items of this nature are brought to camp including, but not limited to: cell phones, handheld games, tablets, or smart watches, they will be collected by a staff member, labeled, and held in the camp office until the end of the day.
- Campers are not permitted to bring personal items from home such as soccer balls, trading cards, stuffed animals, etc. This is to ensure that campers are actively participating in all scheduled activities.
- Animals are not permitted at Camp JCC.
- Drugs, alcohol, and weapons are prohibited from Camp JCC. If a camper is suspected to have possession of drugs, alcohol, or a weapon, JCC security staff will notify the proper authorities and the camper will be reviewed for potential disenrollment from Camp JCC (no refund will be given for time missed).

The policies listed above apply to all camp programs, including traditional day camp, specialty camps, overnights, late nights, and field trips (when applicable). If an exception to the policy is made (e.g.: bringing games for the overnight), the Camp Director will notify parents and guardians via email.

## CONTACTING CAMP

All calls to Camp JCC go through the JCC's main telephone number 330.942.6568. Due to the nature of camp, staff is not always available to take calls. However, your calls are important to us and we will make every effort to return your call within 24 hours. Emails are checked frequently by Camp JCC staff so if you are not able to reach anyone by phone, you can also email [camp@jewishyoungstown.org](mailto:camp@jewishyoungstown.org).

# DROP-OFF & PICK-UP PROCEDURES

## Camper Drop-off

- Campers in AM care will be dropped off at Akiva Academy between 6:45 and 8:30 a.m.
- Campers in grades K-3 NOT in AM care will be dropped off in the Granada Lot behind the JCC between 8:30 and 9:00 a.m. Older siblings in grades 4-8 will also be dropped off here.
- Campers in grades 4-8 NOT in AM care or accompanied by a younger sibling may be dropped off at Akiva Academy between 8:30 and 9:00 a.m.
- You will see Camp JCC staff waiting to greet your camper starting at 8:30 a.m. at both locations.
- For your camper's safety, if you arrive earlier than 8:30 a.m., you **MUST** wait until a Camp JCC staff person is outside to greet your camper and able to mark the time of the camper's arrival. Do NOT leave your camper until a staff member is there.
- Staff will assist children in getting out of cars as needed (your child may exit the car as long as camp staff is seen). Do not hold up traffic waiting for the door to be opened. If you need to park for any reason, please pull out of the line and to the side.
- Staff will stay at drop-off locations until 9:00 a.m. and no later.

## Camper Pick-Up

- Campers in grades K-3 NOT in PM care may be picked up in the Granada Lot behind the JCC at 3:30 p.m. Older siblings in grades 4-8 will also be picked up here.
- Campers in grades 4-8 NOT in PM care or accompanied by a younger sibling will be picked up at Akiva Academy at 3:30 p.m.
- All campers not registered for PM care **MUST** be picked up by 3:45 p.m. **Campers not picked up by 3:45 p.m. will be taken to PM Care and you will be charged the appropriate rate for the week for care, plus a \$10 fee.**
- Campers in PM Care may be picked up at Akiva Academy between 3:30 and 6:00 p.m.
- Parents/guardians must wait in the car line and campers will be walked to their cars in the order of which their guardian has arrived. Adults wishing to pick up a camper **MUST** have a valid photo ID and be on the campers authorized pick-up list.
- Please use carpools for your convenience and indicate your carpools by putting their names on your camper's designated pick up list. You can login to your camp account at any time to add approved pick up contacts. If you know your camper is going home with someone who is not on their approved pick up list, please let the camp office know by emailing or writing a note that gives them permission to be picked up by this person.

**Rainy Day Alternative:** Rainy day drop off and pick up for all campers is at Akiva Academy. Parents and guardians will be alerted through the app for pick up or drop off on rainy days.

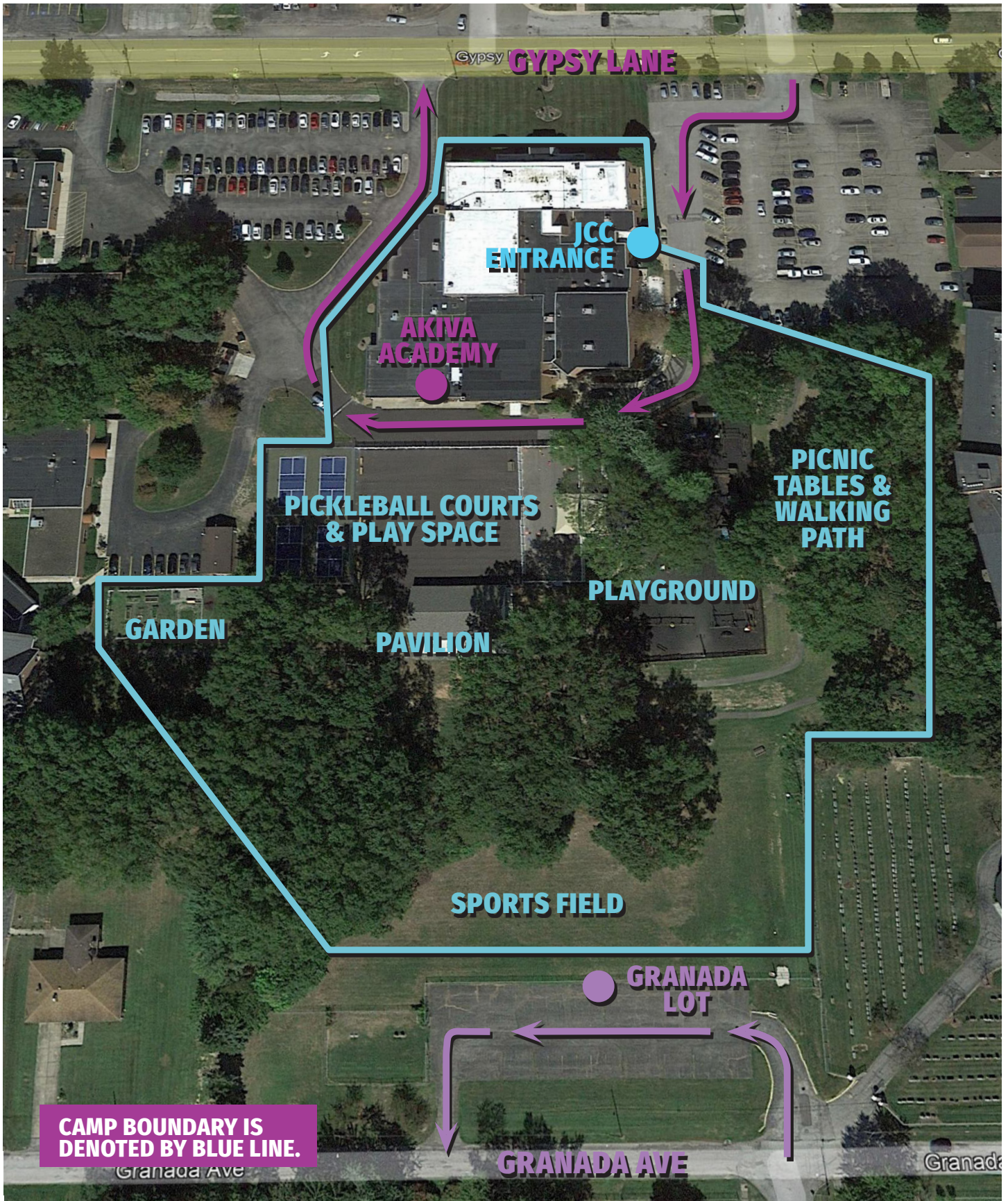
**Late Campers:** If you need to drop off your camper after 9:00 a.m., bring them to the JCC Welcome Desk and they will notify the Camp staff. A Camp staff member will then come get the camper and accompany them to the proper location. A late camper **MUST** wait for a counselor to come pick them up. **All campers arriving after 9:30 a.m. will be charged a \$10 late drop off fee.** Excused late drop offs will be allowed for doctor's appointments or emergencies. Please provide documentation for the camp staff when dropping off to exclude the late fee.

**Drop Off List:** For their protection, campers will **ONLY** be released to individuals specified on the camper pick up list, or if you have given us written permission for them to be picked up by an approved person. You can add people to your approved pick up list at any time through your online account. Individuals must have a photo ID when picking up campers.

**Changes in Drop Off or Pick Up Procedure:** If there is an unexpected change in drop off or pick up time or location, parents/guardians will be notified through the Camp JCC mobile app.



# CAMPUS MAP





# CAMP JCC 2023 WEEKLY SCHEDULE

Check Online for Specialty Camp and Field Trip Availability and Eligibility

Subject to Change

DATES	WEDNESDAY THEME	JEWISH VALUE	SPECIALTY CAMPS & FIELD TRIPS (VISIT US ONLINE FOR ELIGIBILITY & AVAILABILITY)
WEEK 1 JUNE 5 - 9	Welcome Wednesday	Reut (Friendship)	
WEEK 2 JUNE 12 - 16	PJ Party	Mishpacha (Family)	Keystone Safari Field Trip <sup>°</sup>
WEEK 3 JUNE 19 - 23	Wild Wednesday	Sh'mirat Haguf (Taking Care of Your Body)	Akron Zoo Field Trip** Wearable Art Camp with the Paul and Yetta Gluck School of Visual Arts
WEEK 4 JUNE 26 - 30	Wacky Wednesday	Kavod (Respect)	OH WOW! Field Trip*
WEEK 5 JULY 3 - 7	Red, White, & Blue Day	L'dor V'dor (Generation to Generation)	Kennywood Field Trip <sup>°°</sup>
WEEK 6 JULY 10 - 14	Rockin' Wednesday	Tikkun Olam (Repair the World)	Natural History Museum Field Trip**
WEEK 7 JULY 17 - 21	Camp Kindness Week	Chesed (Kindness)	Cleveland Aquarium Field Trip* JCC School of Performing Arts Presents: Alice in Wonderland Theatre Camp
WEEK 8 JULY 24 - 28	Jersey Day	Shalom (Peace)	Sports World Field Trip <sup>°°</sup> JCC School of Performing Arts Presents: Alice in Wonderland Theatre Camp
WEEK 9 JULY 31 - AUGUST 4	Birthday Bash	Tzedekah (Charity)	Sports World Field Trip <sup>°</sup>
WEEK 10 AUGUST 7 - 11	Maccabiah Color Wars	Ruach & Rachmanus (Spirit & Sportsmanship)	

\*Kindergarten

\*\*Grades 1-2

°Grades 3-5

°°Grades 6-8

# NOTES



# CAMP JCC 2023

